

**We have volunteer opportunities for EVERYONE! Some committees meet more regularly and some are only active at certain times of the year. Some of these committees will meet during the school day and some will require work that can be done at home. Whatever time you're willing to give, we've got a job for you!!! Thank you in advance for donating your time! The PTA would not be successful if it wasn't for our volunteers!**

**Fall Fundraiser Committee:** This is our largest fundraiser of the year and requires lots of volunteers. The beginning of the school year is our kick off to PTA fundraising which we do through cookie dough sales. As a member of the Fall Fundraiser Committee you would help to count money and orders (3-4 hours one day); unloading the cookie dough on pick up day (3-4 hours); and help at pick up (scheduled in shifts). This committee is generally only in use until late October each year.

**Fall Fundraiser Chairperson:** As the Chairperson for this event you would be responsible for distributing sales packets to each respective school; picking up/organizing/ counting orders; coordinating volunteers and scheduling/distributing of top seller prizes. **2016-2017 Chairperson: Diane Larson**

**Spiritwear:** Twice a year the PTA offers Mackeben & Conley spiritwear to showcase our school spirit! As a member of the Spiritwear Committee you would assist with the delivery of the items to classrooms. You may also be asked to assist the chairperson with his/her responsibilities.

**Spiritwear Chairperson:** As the Chairperson for this committee you would be responsible for distributing order forms, picking up order forms, ensuring proper payment, entering orders into the computer, working with the vendor and coordinating delivery and volunteers. **2016-2017 Chairperson: Shannon Mitchell**

**Membership:** As part of the membership committee you may help for recruitment at events such as Open House, Reading Night, etc. You may also be needed to help coordinate and assist with the incentive for our membership drive classroom winners. This committee will generally be done in October and may meet 1-2 additional times at the end of the school year to plan for the following year.

**Membership Chairperson:** As the Membership Chairperson you will be responsible for getting membership forms out to each school at the start of the year and for picking up membership forms weekly from each school. You will also be responsible for entering membership information into the computer and forwarding forms to the Secretary. You will need to work with the Treasurer to ensure proper payments are received and recorded for our state dues. **2016-2017 Chairperson Needed**

**Communications Chairperson:** This position will be responsible for keeping our website up-to-date, however does not require an extensive technology background as its more data entry. In addition, this position would also coordinate and write the PTA newsletter that is distributed quarterly via Email blast. **2016-2017 Chairperson Needed**

**Fundraising Committee:** As a part of the Fundraising Committee you may be asked to help contact local businesses to coordinate Dine & Share events, and help with the distribution of our fall Taffy Apple orders.

**Fundraising Committee Chairperson:** As the Fundraising Committee Chairperson you will be responsible for working with the vendor and schools in creating a list of items to be included in our annual Back to School Wrap Packs as well as distributing the order forms at the end of the school year, and coordinating the delivery at the beginning of the school year. In addition, this position oversees the fall Taffy Apple sale which includes distributing and collection of order forms and coordinating volunteers for delivery. This positions also oversees the coordination of Dine & Share events throughout the year.

**2016-2017 Chairperson Needed**

**Staff Appreciation Committee:** As a part of the Staff Appreciation Committee you will assist in the execution of Staff Appreciation week (held the first week of May), Back to School breakfast (held the first week of school), Cookies & Cocoa event (held in December), and the Bus Driver Appreciation breakfast (held in March). This may include volunteering to serve at events, donating items or baked goods, and help with décor.

**Staff Appreciation Chairperson:** As the Staff Appreciation Chairperson you will be responsible for the planning and coordination of the above events and working with the committee to execute events. This includes the planning of Staff Appreciation week (includes breakfasts & lunches for each school) and the coordination of donations and volunteers for events. **2016-2017 Chairpersons: Christy Goers & Kelli Snyder**

**Health & Safety Committee:** As a part of the Health & Safety Committee you will assist with the planning and execution of wellness efforts of our students. This may include assemblies, health promotions (Dental Health month, proper hand washing, and nutrition), and safety initiatives (anti-bullying, internet safety).

**Health & Safety Committee Chairperson:** The Health & Safety Committee Chairperson is responsible for working with staff and committee to facilitate, coordinate and execute the wellness efforts for our students. **2016-2017 Chairperson Needed**

**Fun Run Committee:** The Fun Run is our annual spring fundraiser which is ever evolving. As a member of the Fun Run Committee you will assist with the planning and execution of the event. This will include soliciting local businesses for donations and helping on the day of the event. This committee generally meets from February until May each year (event is held in May).

**Fun Run Committee Chairperson:** As Chairperson for this committee you will coordinate the event with staff (including PE teachers), work to organize prizes for donation levels, and oversee the event activities. **2016-2017 Chairperson Needed.**

**Beautification Committee:** This is a new committee for 2016-2017. Through the initial phases we will work to develop landscaping ideas for each school and will enlist the help of this committee for any plantings, soliciting of donations and clean up events.

**Beautification Committee Chairperson:** The Beautification Committee Chairperson will work with both school and district administration to create a plan in developing the landscaping of the schools. This may include grant writing and coordinating of beautification events. **2016-2017 Chairperson: Britt Crowe**

**Community Involvement Committee:** The Community Involvement Committee will help to execute activities and events which benefit those in our local community. This may include food/clothing drives and awareness months. This is an evolving committee so the opportunities are endless.

**Community Involvement Chairperson:** The Community Involvement Chairperson will seek opportunities to work with local organizations in the coordination and promotion of events and act as a liaison with the schools for such events. **2016-2017 Chairperson Needed**